

Planning A Funeral or Memorial Service

NAME OF DECEASED: _____
Date of birth: _____ Date of death: _____
Family Contact: _____
Phone: _____

FUNERAL HOME:
Funeral Director: _____
Phone: _____

VISITATION
Date: _____ Time: _____
Place: _____

FUNERAL OR MEMORIAL SERVICE
Date: _____ Time: _____
Place: _____

What time will funeral director(s) arrive: _____
Casket or Urn: _____
Pall: _____
Organist/Pianist: _____
Number of Bulletins: _____
Readings:
1. _____ 3. _____
2. _____
Hymns:
1. _____ 2. _____ 3. _____
Family Remembrance by: _____

LUNCHEON
(St. Luke's will provide Coffee, Lemonade, Water.)
Will luncheon immediately follow the service: _____
Catered by Family or Funeral Home: _____

BURIAL
Date: _____ Time: _____
Place: _____

FEES
Pastor(s) - \$250
Church Musician(s) - \$150 each
Worship Technician - \$50
Facilities Manager - \$150

For Office Use

Jeff/Ted, Facilities Manager, Volunteer Coordinator, Comfort Minister, Business Manager.